

Check List

- Close out utility accounts and stop auto payments you have set up related to the rental.
- Get carpets professionally cleaned; black lighted for pet-friendly properties.
- Return all keys, Leave garage door openers at property.
- Provide Forwarding Address.
- Remove all personal items from property
- Clean, Clean, Clean! See attached cleaning checklist



Thank you for renting from Luna Properties. We have appreciated you as a tenant and we wish you the very best in your future endeavors.

Good luck with the move!



Luna Properties, LLC

40 East Main Street – Suite 210
Bozeman, MT 59715

www.lunaproperties.biz

Luna Properties Move Out Check List



406.582.7490 office

Check List Details

Final Walk Through Procedures:

We will contact you to set up your final walk through inspection. The inspection is best completed after all personal belongings have been removed and the property has been properly cleaned. While our goal is to complete final inspection in line with your move out date, please be advised the final inspection may occur a few days after you move out. If the move out occurs over a weekend, inspection will be completed the following business day.

If you are relocating out of the area and need to arrange a time for inspection prior to your departure, which may be up to one-week prior, please contact Luna and schedule an earlier final inspection.



WHAT WE NEED FROM YOU

ADDITIONAL CHARGES

There is no charge for the first inspection.

SECOND INSPECTIONS ARE \$35.

Please be sure everything on the attached cleaning checklist has been completed to avoid additional costs.

There is a 20% handling fee charged to the total amount of any work completed to bring the property back to its original condition.

(includes cleaning and repairs)

- Make sure yard is mowed and trimmed no more than a few days prior to your final inspection.
- Close out your utility accounts and provide Luna with closing statement. Not providing this can delay the return of your security deposit.
- Provide a receipt from a professional truck-mounted carpets cleaning service.
- Pet-Friendly property carpets must be black-lighted and appropriately treated by a carpet cleaning professional and noted on the receipt.
- Please return all copies of house keys, mail box keys.
- Leave garage door openers at the property.
- Provide a forwarding address for the return of your security deposit.

Once we receive all of these items we can return your security deposit!

Suggested Professional Carpet Cleaning Companies

Mountain Carpet Care – 406.585.5379
Buffalo Restoration – 406.586.8109